

The Hills Holroyd Parramatta Migrant Resource Centre



Address:

**Level 4, 1 Horwood Place
Parramatta 2150**

**PO Box 1081
Parramatta 2124**

Ph: 9687 9901

Fax: 9687 9990

www.thhpmrc.org.au

Community Development Officer – African communities

SACS award, 35 hrs/week (locum-June 2010)

PROJECT DESCRIPTION:

The project will provide services to eligible African clients, with a focus on Sudanese, in Central Western Sydney SSD. Community development will be facilitated through activities including the establishment of mentoring program and supporting of community groups to organise, support, advocate for and promote their communities positively.

Selection Criteria

Essential

- Demonstrated knowledge and understanding of settlement needs/issues affecting African communities
- Knowledge and understanding of capacity building / community development
- Relevant experience and/or qualifications in community services and/or welfare
- Excellent cross-cultural, interpersonal and organisational skills
- Excellent oral and written communication skills
- Demonstrated links and networks within the community
- Knowledge of MS Word and good computer skills
- Ability to function independently with minimal supervision

Desirable:

- Experience in running community education programs and capacity building initiatives
- Drivers license and comprehensively insured car

For information package please contact Ms Dijana Mackic on 9687 9901 or admin@thhpmrc.org.au

WRITTEN APPLICATONS addressing the selection criteria and including the names of at least two referees should be sent to:

The Chairperson

The Hills Holroyd Parramatta Migrant Resource Centre

PO Box 1081, Parramatta NSW 2124

Applicants must be permanent residents of Australia. The MRC is an E.E.O. employer.

Closing date: Wednesday, 31 March 2010, 5pm